

Minutes of the
Gasconade County Soil and Water Conservation District
Regular Board Meeting – USDA Service Center
314 S. Olive Street, Owensville, MO
Tuesday, May 5, 2015, 6:30 p.m.

Chairman Dennis Berger called the regular board meeting to order at 6:27 p.m. Those present were: Chairman Dennis Berger, Treasurer Matthew Estes, Member Debra Nowack, Secretary Matt Herring, District Conservationist Melinda Barch, District Technician II Kory Hubbard, and District Specialist II Diana Mayfield. Vice-Chairman Mike Haeffner was absent.

MDC PLC Seth Barrioz, MDC District Supervisor John Knudsen, DNR District Coordinator Patty Chapman, and Presiding Commissioner Larry Miskel were also in attendance.

The April 9, 2015, minutes were reviewed. Matthew Estes made the motion to approve the minutes. Debra Nowack seconded the motion. The motion carried 4-0.

The April Treasurer's Report was reviewed. Diana Mayfield made note that due to personal matters, she missed the renewal date for the CD. She was unable to call around for rates. Therefore, the CD just rolled over to a new year (12 months) with .3500% interest. Matt Herring made a motion to approve the treasurer's report as presented. Debra Nowack seconded the motion. The motion carried 4-0.

The timesheets were reviewed. Debra Nowack moved to approve the submitted timesheets. Matt Herring seconded the motion. The motion carried 4-0.

Unfinished Business

- ❖ MDC John Knudsen and Seth Barrioz presented the Missouri Department of Conservation - Conservation Equipment Program to the Board. This program provides financial assistance to purchase equipment for "Conservation" practices that improve forest, fish, and wildlife habitat on private property. Last year's applications were due in November, but John thought that it might be as early as October this year. John indicated that the program is competitive and he showed how the district might score higher by selecting particular financial options. He also indicated that Gasconade County has several priority areas (Quail Focus Area, Brush Creek Watershed Area....) that would improve our ranking. Seth Barrioz indicated that he could provide a list of these areas for submission. They stressed that the equipment would need to be used strictly for wildlife friendly purposes (no fescue, agricultural production crops, etc.....) until the agreement payback period is over, which is 5 years. John Knudsen indicated that our PLC, Seth Barrioz, would be the regulating authority on what the equipment could be used for. It was asked if cover crop planted in a production crop field would be eligible for use of the equipment; and they

indicated that it would qualify, as this is an up and coming practice that not only improves soil health but wildlife forages. A sample agreement was presented to the board chairman for review. Patty Chapman was asked if DNR was still considering a matching grant for equipment. She indicated that they were not, since there was nowhere to take the money from. No action will be taken at this time but the board will review every aspect before making a decision in the future.

- ❖ The nominees for the State Women in Ag Conference were presented to the Board. Debra Nowack moved to submit all three ladies for the State Award. Matthew Estes seconded the motion. The motion carried 4-0.
- ❖ The State Women in Ag Donation request was presented. Diana Mayfield indicated that there was still \$50 left in the "Donation" fund. Matthew Estes made the motion to give \$50 to the State Women in Ag Conference. Matt Herring seconded the motion. The motion carried 4-0.
- ❖ The agenda and costs associated with the National Envirothon on July 27 – August 2 were reviewed. Kory Hubbard and Diana Mayfield will be working 2 days at this event (July 28 & 29) and will need to spend one night there. Diana Mayfield has queried about their duties in order to determine when they need to be there and when they can leave. Dennis Berger said that the costs incurred should be left to the judgment/needs of the staff. Melinda Barch indicated that she would make sure that the office is covered.
- ❖ Diana Mayfield asked if the board would be willing to donate any funds left in the 04 fund at the end of the fiscal year to the National Envirothon. No action was taken at this time, but was referred to the June meeting where final expenses could be reviewed.

New Business

- ❖ Kory Hubbard reviewed the fund status with the Board. He indicated that the Aubuchon project is ready to go. Since the initial weirs were put in, there has been a loss of 12 feet. The addition of the 4th weir should help. Seth indicated that he and Kory have worked up a Riparian Forest Buffer (N391) for next year. The CP22 practice was mentioned as well. Dennis Berger indicated that all avenues (state or federal) need to be researched to get the best practice for the landowner. Melinda Barch reviewed the HEL/EQIP conservation plans for the Board. Matthew Estes made a motion to approve the cost-share applications listed. Debra Nowack seconded the motion. The motion carried 4-0.

New Cooperators

- None

Contracts and Conservation Plans

- Dennis/Bernadine Brune, DSP-3.1, \$5,819.25, 062-15-0032, Conservation Plan^{Approved by Debra Nowack, 04/14/15}
- Dale/Amy Aubuchon, C650, \$5,000.00, Conservation Plan

- Timothy Burton, HEL Conservation Plan
- Dorothy Ellis RIVT, HEL Conservation Plan
- Janice Spurgeon, EQIP – Grazing Conservation Plans (2 Plans)
- Jerry Spurgeon, EQIP – Grazing Conservation Plan
- Jon Hesemann, EQIP – High Tunnel Conservation Plan
- Lee H. Kreter, EQIP – Forestry Conservation Plan
- Lois J Wyman Rev Trust, EQIP – Forestry Conservation Plan
- James R Kruger, EQIP – Drainage Water Management Conservation Plan
- Robert L Scheel, EQIP – Grazing Conservation Plan
- Jerry Laimore, EQIP – Forestry Conservation Plan

Change Orders

- None

Contract Payments

- None

Cancellations

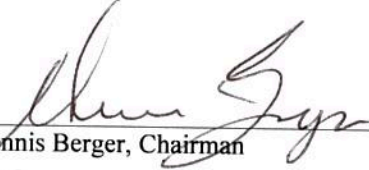
- None


- ❖ The Board reviewed the election results. Matthew Estes moved to approve the Election Certification Results. Matt Herring seconded the motion. The motion carried 3-0 with Debra Nowack abstaining.
- ❖ Chairman Dennis Berger turned the Board over to Secretary Matt Herring in order to begin reorganization of the Board - beginning with Chairman. Dennis Berger moved to nominate Matthew Estes for Chairman. Matthew Estes declined the motion and moved to elect Dennis Berger as Chairman. Debra Nowack moved for nominations to cease and that Dennis Berger be nominated for Chairman by acclamation. So moved. Matt Herring turned the meeting back over to Chairman Dennis Berger.
- ❖ Debra Nowack moved that Mike Haeffner be elected as Vice-Chairman. Matt Herring moved that nominations cease and that Mike Haeffner be nominated Vice-Chairman by acclamation. So moved.
- ❖ Debra Nowack moved that Matthew Estes be elected as Treasurer. Matt Herring moved that nominations cease and that Matthew Estes be nominated Treasurer by acclamation. So moved.
- ❖ Diana Mayfield, Debra Nowack, and Melinda Barch briefed the board on the OMG-WIA progress and that they are seeking donations for the event. Matthew Estes moved that the district donate \$200 in FY16 for this outstanding event. Debra Nowack seconded the motion. The motion carried 4-0.
- ❖ Kory Hubbard briefed the board on the cultipacker that Mark Lenauer has made and is wanting to sell for \$4,000. Seth Barrios was concerned about the weight of the cultipacker – he would like to see how well it worked on cultivated ground. It would be a wonderful item to pull behind the Vicon Seeder. Matthew Estes will try to run a cost estimate on the

components of this item. No action was taken at this time.

- ❖ The crank strap for the Rotowiper is in poor repair. Diana Mayfield was instructed to purchase the 2 x 20 – 5,000 lb capacity that she had located on the web.
- ❖ Matthew Estes moved that Kory Hubbard attend the July 8th – Nutrient Management Testing and that Diana Mayfield attend the Tech II testing on June 24th. Diana Mayfield will be doing the testing in order to achieve the additional funding for staff that DNR is proposing at the first of the year. She needs to pass 4 of the 7 tests (the 3 “management” tests will not be available until after the first of the year). Kory Hubbard will assist Diana with the survey portion of the test, since it is pretty alien to her. Melinda Barch asked if Diana passes the test, will she be required to sign off on Cost-share. Patty Chapman indicated that they are still working out the “kinks” but because of NRCS pull back they are trying to get as many staff as possible to be able to service the district programs. She indicated that the Plan-for-the-future committees are still working on coming up with Step 4 criteria for “management” in lieu of the Technician “Certifications”. It was pointed out that any “Technician II” that does not sign off on cost-share could lose their funding. Again, Patty said that they are working on those issues. Matt Herring seconded the motion. The motion carried 4-0.
- ❖ The Board reviewed the memorandums that were presented.
 - Memorandum 2015-013, Component Cost Data Entry into NRCS Actual Cost Database. Diana Mayfield indicated that she is able to use the NRCS Actual Cost Database and that she has completed all of her entries to date. DNR has created a spreadsheet for those districts who do not have NRCS access.
 - Memorandum 2015-014, Non-State Owned Information Technology Equipment.
- ❖ The Board reviewed the NRCS & District reports as submitted. Patty Chapman indicated that she and Kory Hubbard completed 7 status reviews and everything looked great. She will be getting a letter together as soon as she can. Melinda Barch indicated that she and Kory Hubbard will be going to Ken Mehrhoff's to view his grazing system and go over his conservation plan together. After that, she should be able to certify Kory as a Conservation Planner. She has submitted Kory Hubbard and Amy Neier as Toolkit trainers for the FOSA. There will be a new Toolkit rollout soon and since Kory has a good working knowledge of the system, she would like for him to fill this position. There will be some training for him in either July or August. He will be able to take the government truck so it will just be his time (as far as she knows). Melinda Barch indicated that the State CMT mapping system will be shutting down by the end of June and there will be new procedures for sending maps to DNR through the NRCS toolkit program. CMT is shutting down due to losing the MU server. She also indicated that Diana Mayfield has been loading the EQIP applications to the Data Management System for the FOSA. This has been a big help. Dennis Berger indicated that it is good to help support the partnership, whenever we can. Melinda Barch indicated that she will be unable to attend the next board meeting, but she will have someone here to cover.

- ❖ Diana Mayfield informed the board of the bigger issues that will need to be addressed at the June board Meeting. She also indicated that the Strategic Plan of Operations should be reviewed and revised in FY16, so she will be providing a current copy of the plan at the June meeting.
- ❖ Dennis Berger entertained a motion to adjourn. Matthew Estes so moved. Debra Nowack seconded the motion. All in favor. Meeting adjourned at 7:48 p.m.
- ❖ Next Regular Board Meeting is scheduled for Tuesday, June 2, 2015, at 6:30 p.m. at the USDA Service Center.

 6-8-15
Dennis Berger, Chairman Date

 6-9-15
Matt Herring, Secretary Date

By: DIANA
04/29/15 8:57am

GASCONADE COUNTY SWCD
Treasurers Report

Page 1

Checking account #: MAIN

Dates: From 04/01/15 To 04/30/15

Check/Dep-#	Date	Description	Payee	Amount
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Checking account: MAIN	Beginning Checking Account Balance for: Apr	\$7,333.09
Auto bal accoynt #: 00-00-100		

Bank ID: 081512407	Bank name: Community Bank
Acct #: 2001322	Phone: 573-437-4444

Checks

5030	04/10/15	HUBBARD-PAYROLL 04/10/15	KORY	\$941.60
5032	04/10/15	JAN-MAR 2015 POSTAGE	FSA	\$75.34
5033	04/10/15	ANNUAL MTG DINNER	CATHY	\$1,513.00
4155034	04/20/15	MCHCP W/H PYMT	MCHCP	\$1,390.20
5031	04/20/15	MAYFIELD-PAYROLL 04/10/15	DIANA	\$864.59
5037	04/20/15	DIANA'S AFLAC W/H PYMT	AFLAC	\$80.82
5038	04/21/15	POSTER/ANNUAL MTG	WALMARTS	\$28.06
5034	04/24/15	MEAL FOR POSTER JUDGES	PLATINUM	\$30.79
5035	04/24/15	HUBBARD-PAYROLL 04/24/15	KORY	\$941.61
5036	04/24/15	MAYFIELD-PAYROLL 04/24/15	DIANA	\$864.59
9415036	04/24/15	941 APRIL 2015	EFTPS	\$943.40
		Total Checks		\$7,674.00

Deposits

041015FR	04/10/15	FUND RAISER	(\$648.50)	Deposit
BI033115	04/10/15	BANK INTEREST 03/31/15	(\$2.19)	Deposit
RCT041015	04/10/15	BURN/PLAT DEPOSIT	(\$35.00)	Deposit
15GASC04	04/20/15	STATE ALLOTMENT	(\$17,285.14)	Deposit
CRO42015	04/20/15	CASH RECEIPTS 04/20/15	(\$170.55)	Deposit
		Total Deposits	(\$18,141.38)	

Total Deposits less Checks for the month: (\$10,467.38)

Ending Checkbook Balance: Apr **\$17,800.47**

-----End of report-----

By: DIANA
04/29/15 8:57am

GASCONADE COUNTY SWCD
Treasurers Report

Page 1

Checking account #: 130
Dates: From 04/01/15 To 04/30/15

Check/Dep-#	Date	Description	Payee	Amount
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Checking account: 130		Beginning Checking Account Balance for: Apr		\$10,026.40
Auto bal account #: 00-00-130				

Bank ID:	Bank name: Community Bank of Owensville
Acct #: 104503	Phone: 5734374444

Checks

Total Checks \$0.00

Deposits

CDI04232015	04/23/15	CD INTEREST 04/23/2015		
			(\$8.65)	Deposit
		Total Deposits	(\$8.65)	

Total Deposits less Checks for the month: (\$8.65)

Ending Checkbook Balance: Apr **\$10,035.05**

By: DIANA
04/29/15 8:57am

GASCONADE COUNTY SWCD
Treasurers Report

Page 1

Checking account #: 110
Dates: From 04/01/15 To 04/30/15

Check/Dep-#	Date	Description	Payee	Amount
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Checking account: 110		Beginning Checking Account Balance for: Apr		\$4,057.02
Auto bal account #: 00-00-110				

Bank ID: 081512407	Bank name: COMMUNITY BANK
Acct #: 248584	Phone:

Checks

Total Checks \$0.00

Deposits

Total Deposits \$0.00

Total Deposits less Checks for the month: \$0.00

Ending Checkbook Balance: Apr **\$4,057.02**

Reporting period: 04/01/15 to 04/30/15

Starting account: First

Ending account: Last

Details are not shown

Print zero dollar accounts: No

Fund: 01 Local Funds

Account-#	Description	Beg-Bal	Tot-Debit	Tot-Credit	End-Bal
1-00-300	BEGINNING FUND BALANCE	(\$20,840.11)	\$0.00	\$0.00	(\$20,840.11)
01-00-400	INTEREST EARNED ON CHECKING	(\$22.33)	\$0.00	(\$2.19)	(\$24.52)
01-00-401	INTEREST ON CD	(\$26.40)	\$0.00	(\$8.65)	(\$35.05)
01-00-402	DONATIONS AND CONTRIBUTIONS	(\$50.00)	\$0.00	\$0.00	(\$50.00)
01-00-403	NEWSLETTER ADVERTIZING DONATIO	(\$37.50)	\$0.00	\$0.00	(\$37.50)
01-00-404	COUNTY COMMISSION	(\$2,250.00)	\$0.00	\$0.00	(\$2,250.00)
01-00-406	DONATIONS FIELD DAYS	(\$400.00)	\$0.00	\$0.00	(\$400.00)
01-00-408	SAVINGS DEPOSITS	(\$4.06)	\$0.00	\$0.00	(\$4.06)
01-00-410	FUND RAISER	\$0.00	\$0.00	(\$648.50)	(\$648.50)
01-00-415	SALE OF GOODS-PLAT BOOKS	(\$2,177.45)	\$0.00	(\$50.00)	(\$2,227.45)
01-00-430	ATV EQUIPMENT RENTAL	(\$60.00)	\$0.00	\$0.00	(\$60.00)
01-00-431	ROTOWIPER RENTAL	(\$75.00)	\$0.00	\$0.00	(\$75.00)
01-00-432	JOHN DEERE DRILL RENTAL	(\$2,673.00)	\$0.00	\$0.00	(\$2,673.00)
01-00-433	GREAT PLAINS DRILL RENTAL	(\$1,538.50)	\$0.00	(\$100.00)	(\$1,638.50)
01-00-435	BURN EQUIPMENT RENTAL	\$0.00	\$0.00	(\$10.00)	(\$10.00)
01-00-436	REIMBURSEMENTS	(\$93.47)	\$0.00	(\$45.55)	(\$139.02)
01-00-504	DISTRICT MANAGER RETIREMENT	\$35.52	\$0.00	\$0.00	\$35.52
01-00-515	MANAGERS GROSS SALARY - DIANA	\$1,059.20	\$96.00	\$0.00	\$1,155.20
01-00-518	TECHNICIAN SALARY - KORY	\$324.80	\$22.40	\$0.00	\$347.20
01-00-526	District Portion Health -Techn	\$222.20	\$34.22	(\$34.22)	\$222.20
01-00-527	TECHNICIAN RETIREMENT	\$13.44	\$0.00	\$0.00	\$13.44
01-00-536	DISTRICT PORTION HEALTH INS MA	\$222.20	\$34.22	(\$34.22)	\$222.20
01-00-540	EMPLOYEE TRAVEL-MGMT	\$212.93	\$0.00	\$0.00	\$212.93
01-00-541	EMPLOYEE TRAVEL-TECH	\$85.56	\$0.00	\$0.00	\$85.56
01-00-545	SUPERVISOR TRAVEL	\$427.96	\$0.00	\$0.00	\$427.96
01-00-547	BOARD MEETINGS	\$86.37	\$0.00	\$0.00	\$86.37
01-00-550	EQUIPMENT MAINTENANCE	\$24.46	\$0.00	\$0.00	\$24.46
01-00-556	PLAT BOOKS	\$2,040.00	\$0.00	\$0.00	\$2,040.00
01-00-631	DRILL INSURANCE	\$593.38	\$0.00	\$0.00	\$593.38
01-00-632	JOHN DEERE DRILL REPAIR	\$1,595.27	\$0.00	\$0.00	\$1,595.27
01-00-633	GREAT PLAINS DRILL REPAIR	\$2,974.47	\$0.00	\$0.00	\$2,974.47
01-00-635	JOHN DEERE MAINTENANCE	\$600.00	\$0.00	\$0.00	\$600.00
01-00-638	ROTOWIPER REPAIR	\$37.22	\$0.00	\$0.00	\$37.22
01-00-639	ATV REPAIR/EXPENSE	\$137.52	\$0.00	\$0.00	\$137.52
01-00-640	ADVERTISING AND PROMOTION	\$37.00	\$0.00	\$0.00	\$37.00
01-00-650	1099 MISC	\$8.30	\$0.00	\$0.00	\$8.30
01-00-770	INFORMATION/EDUCATION EXPENSES	\$149.97	\$0.00	\$0.00	\$149.97
01-00-830	ANNUAL MEETING	\$669.15	\$0.00	\$0.00	\$669.15
01-00-833	DEMONSTRATIONS/FIELD DAYS	\$369.93	\$0.00	\$0.00	\$369.93
01-00-834	NEWSLETTER EXPENSE	\$99.43	\$0.00	\$0.00	\$99.43

Summary Page:

Beginning Balance:	(\$18,221.54)
Total Income:	(\$864.89)
Total Expenses:	\$118.40
Funds Remaining:	(\$18,968.03)

MAYFIELD, DIANA M

Time Period Ending: 03/30/2015 11:30:00 AM

Status: Pending Board Approval

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

Week 1	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	
Line Item	16	17	18	19	20	21	22	23	Total
Start Time		07:00 AM	07:00 AM	07:00 AM	07:00 AM			07:00 AM	
Stop Time		04:30 PM	04:30 PM	04:30 PM	03:30 PM			12:00 PM	
WORK - ACCOUNTING	0:00	3:00	0:00	1:00	0:00	0:00	0:00	1:00	5:00
WORK - COST-SHARE ADMINISTRATION	0:00	1:30	0:00	2:00	0:30	0:00	0:00	0:45	4:45
WORK - ELECTION	0:00	0:00	0:00	0:00	0:00	0:00	0:00	2:00	2:00
WORK - LANDOWNER PROGRAM AWARENESS	0:00	0:30	0:00	0:00	1:00	0:00	0:00	0:00	1:30
WORK - MEETINGS	0:00	0:00	0:00	1:30	0:00	0:00	0:00	0:00	1:30
WORK - OFFICE ADMINISTRATION	0:00	2:00	1:00	1:00	3:00	0:00	0:00	1:00	8:00
WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES	0:00	1:00	8:00	2:00	3:15	0:00	0:00	0:00	14:15
WORK - USDA ADMINISTRATIVE ASSISTANCE	0:00	1:00	0:00	1:30	0:15	0:00	0:00	0:15	3:00
Total	0:00	9:00	9:00	9:00	8:00	0:00	0:00	5:00	40:00

MAYFIELD, DIANA M

Time Period Ending: 03/30/2015 11:30:00 AM

Status: Pending Board Approval

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

Week 2	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	
Line Item	23	24	25	26	27	28	29	30	Total
Start Time	12:30 PM	07:00 AM	07:00 AM	07:00 AM	07:00 AM				
Stop Time	04:30 PM	04:30 PM	04:30 PM	04:30 PM	04:30 PM				
ANNUAL LEAVE	0:00	9:00	9:00	9:00	9:00	0:00	0:00	0:00	36:00
WORK - LANDOWNER PROGRAM AWARENESS	1:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	1:00
WORK - OFFICE ADMINISTRATION	1:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	1:00
WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES	1:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	1:00
WORK - USDA ADMINISTRATIVE ASSISTANCE	1:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	1:00
Total	4:00	9:00	9:00	9:00	9:00	0:00	0:00	0:00	40:00

WORK - ACCOUNTING
WORK - COST-SHARE
ADMINISTRATION
WORK - ELECTION
WORK - LANDOWNER
PROGRAM AWARENESS
WORK - MEETINGS
WORK - PUBLIC
INFORMATION/EDUCATION
ACTIVITIES
WORK - USDA
ADMINISTRATIVE
ASSISTANCE

PAYROLL, END OF QTR
Uthlaut, EDK, Schlottach
Announcements, Affidavid
Kamper, Fox
OMG-WIA
OMG, Graze School, Poster Judging
EarthTeam, HEL

MAYFIELD, DIANA M

Time Period Ending: 03/30/2015 11:30:00 AM

Status: Pending Board Approval

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

Earned This Pay Period:

Annual Leave Accrued: 8:00

Compensation Time Accrued: 0:00

Sick Leave Accrued: 4:00

Hours Exceeding Work Schedule: 0:00

Note: Leave balances are as of the last approved timesheet

Annual Leave Balance: 127:15

Compensation Time Balance: 0:02

Sick Leave Balance: 467:45

Military Leave Balance: 0:00

Pay Rate: \$14.59

Employee Signature:

Diana Mayfield

Date: 4/3/15

Board Member Signature:

Matthew E. [Signature]

Date: 4-7-15

MAYFIELD, DIANA M

Time Period Ending: 04/13/2015 11:30:00 AM

Status: Pending Board Approval

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

Week 1	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Total
Line Item	30	31	1	2	3	4	5	6	
Start Time		07:00 AM	07:00 AM	07:00 AM	07:00 AM			07:00 AM	
Stop Time		04:30 PM	04:30 PM	04:30 PM	03:30 PM			12:00 PM	
WORK - ACCOUNTING	0:00	4:00	2:00	0:00	2:00	0:00	0:00	0:00	8:00
WORK - BOARD MEETING	0:00	0:00	2:00	0:00	0:00	0:00	0:00	0:00	2:00
WORK - COST-SHARE ADMINISTRATION	0:00	2:00	1:30	0:00	1:30	0:00	0:00	0:30	5:30
WORK - ELECTION	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:30	0:30
WORK - MEETINGS	0:00	0:00	0:00	8:00	0:00	0:00	0:00	0:00	8:00
WORK - OFFICE ADMINISTRATION	0:00	1:00	1:30	1:00	0:30	0:00	0:00	0:00	4:00
WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES	0:00	1:00	1:00	0:00	3:00	0:00	0:00	3:45	8:45
WORK - USDA ADMINISTRATIVE ASSISTANCE	0:00	1:00	1:00	0:00	1:00	0:00	0:00	0:15	3:15
Total	0:00	9:00	9:00	9:00	8:00	0:00	0:00	5:00	40:00

MAYFIELD, DIANA M

Time Period Ending: 04/13/2015 11:30:00 AM

Status: Pending Board Approval

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

Week 2	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Total
Line Item	6	7	8	9	10	11	12	13	
Start Time	12:30 PM	07:00 AM	06:30 AM	07:00 AM	07:00 AM				
Stop Time	04:30 PM	04:30 PM	04:30 PM	09:00 PM	04:30 PM				
WORK - ACCOUNTING	0:00	1:00	0:00	0:00	2:30	0:00	0:00	0:00	3:30
WORK - BOARD MEETING	0:00	0:00	0:00	0:45	0:00	0:00	0:00	0:00	0:45
WORK - COST-SHARE ADMINISTRATION	0:00	1:30	0:00	0:00	3:00	0:00	0:00	0:00	4:30
WORK - EQUIPMENT RENTAL	0:00	0:00	0:00	0:00	1:00	0:00	0:00	0:00	1:00
WORK - OFFICE ADMINISTRATION	1:00	2:00	0:00	1:30	0:30	0:00	0:00	0:00	5:00
WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES	0:00	3:30	9:30	6:15	1:00	0:00	0:00	0:00	20:15
WORK - USDA ADMINISTRATIVE ASSISTANCE	3:00	1:00	0:00	5:00	1:00	0:00	0:00	0:00	10:00
Total	4:00	9:00	9:30	13:30	9:00	0:00	0:00	0:00	45:00

WORK - ACCOUNTING Qtrly Report, Payroll
WORK - BOARD MEETING Prep
WORK - COST-SHARE ADMINISTRATION Huebner, Kattelmann, EDK, Boettcher, Brinkmann
WORK - EQUIPMENT RENTAL Brune
WORK - MEETINGS EarthTeam Coordinator Mtg
WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES Annual Mtg prep, OMG WIA, Envirothon
WORK - USDA ADMINISTRATIVE ASSISTANCE CSP-Caulkins, Data Managment System (DMS) uploads

MAYFIELD, DIANA M

Time Period Ending: 04/13/2015 11:30:00 AM

Status: Pending Board Approval

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

Earned This Pay Period:

Annual Leave Accrued: 8:00

Compensation Time Accrued: 7:30

Sick Leave Accrued: 4:00

Hours Exceeding Work Schedule: 0:00

Note: Leave balances are as of the last approved timesheet

Annual Leave Balance: 99:15

Compensation Time Balance: 0:02

Sick Leave Balance: 471:45

Military Leave Balance: 0:00

Pay Rate: \$14.59

Employee Signature: *Diana Mayfield*

Date: *4/14/15*

Board Member Signature: *[Signature]*

Date: *4-21-15*

HUBBARD, KORY D

Time Period Ending: 03/30/2015 11:30:00 AM

Status: Pending Board Approval

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

Week 1	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Total
Line Item	16	17	18	19	20	21	22	23	
Start Time	12:30 PM	07:30 AM	07:00 AM	07:00 AM	07:00 AM				
Stop Time	04:00 PM	03:30 PM	04:30 PM	04:30 PM	04:30 PM				
ANNUAL LEAVE	0:30	1:30	0:00	0:00	0:00	0:00	0:00	0:00	2:00
DSP 3.2 - TECHNICAL	0:00	0:00	0:30	0:00	0:00	0:00	0:00	0:00	0:30
DWC-01 - TECHNICAL	0:00	0:00	3:00	2:30	0:00	0:00	0:00	0:00	5:30
DWP-01 - TECHNICAL	0:00	0:00	0:00	2:00	0:00	0:00	0:00	0:00	2:00
WORK - GENERAL LANDOWNER CONTACT	0:00	0:00	1:00	1:00	0:00	0:00	0:00	0:00	2:00
WORK - OFFICE ADMINISTRATION	0:00	0:00	2:00	1:30	1:00	0:00	0:00	0:00	4:30
WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES	0:00	0:00	0:00	0:00	8:00	0:00	0:00	0:00	8:00
WORK - TRAINING	3:30	7:30	1:00	1:00	0:00	0:00	0:00	0:00	13:00
WORK - USDA TECHNICAL ASSISTANCE	0:00	0:00	1:30	1:00	0:00	0:00	0:00	0:00	2:30
Total	4:00	9:00	9:00	9:00	9:00	0:00	0:00	0:00	40:00

Board Member Initials: WLC

Date: 4-6-15

Page 1 of 2

HUBBARD, KORY D

Time Period Ending: 03/30/2015 11:30:00 AM

Status: Pending Board Approval

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

Week 2	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Total
Line Item	23	24	25	26	27	28	29	30	
Start Time		07:00 AM	07:00 AM	07:00 AM	07:00 AM			07:00 AM	
Stop Time		04:30 PM	04:30 PM	04:30 PM	03:30 PM			12:00 PM	
DSP 3.2 - TECHNICAL	0:00	0:00	2:30	1:30	0:00	0:00	0:00	0:00	4:00
DWC-01 - TECHNICAL	0:00	0:00	0:00	0:45	0:00	0:00	0:00	0:00	0:45
N472 - TECHNICAL	0:00	0:00	0:00	1:00	3:00	0:00	0:00	2:00	6:00
WORK - GENERAL LANDOWNER CONTACT	0:00	2:00	1:30	1:45	1:30	0:00	0:00	1:00	7:45
WORK - OFFICE ADMINISTRATION	0:00	5:00	3:30	3:00	3:30	0:00	0:00	2:00	17:00
WORK - TRAINING	0:00	1:00	1:30	0:00	0:00	0:00	0:00	0:00	2:30
WORK - USDA TECHNICAL ASSISTANCE	0:00	1:00	0:00	1:00	0:00	0:00	0:00	0:00	2:00
Total	0:00	9:00	9:00	9:00	8:00	0:00	0:00	5:00	40:00

DSP 3.2 - TECHNICAL
DWC-01 - TECHNICAL
DWP-01 - TECHNICAL
N472 - TECHNICAL
WORK - PUBLIC
INFORMATION/EDUCATION
ACTIVITIES
WORK - TRAINING

Uthlaut
Schlottach
Rohlfing
Boettcher
FFA Soil

Nutrient management

Earned This Pay Period:

Annual Leave Accrued: 4:00

Sick Leave Accrued: 4:00

Compensation Time Accrued: 0:00

Hours Exceeding Work Schedule: 0:00

Note: Leave balances are as of the last approved timesheet

Annual Leave Balance: 95:15

Sick Leave Balance: 103:30

Compensation Time Balance: 0:08

Military Leave Balance: 0:00

Pay Rate: \$14.15

Employee Signature: Kory Hubbard

Date: 3-30-15

Board Member Signature: Matthew C. Cobb

Date: 4-7-15

HUBBARD, KORY D

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

Time Period Ending: 04/13/2015 11:30:00 AM

Status: Pending Board Approval

Week 1	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	
Line Item	30	31	1	2	3	4	5	6	Total
Start Time	12:30 PM	07:00 AM	07:00 AM	07:00 AM	07:00 AM				
Stop Time	04:30 PM	04:30 PM	04:30 PM	04:30 PM	04:30 PM				
DSP 3.2 - TECHNICAL	0:00	1:00	2:30	0:00	3:00	0:00	0:00	0:00	6:30
DWC-01 - TECHNICAL	0:00	0:00	0:00	0:00	1:30	0:00	0:00	0:00	1:30
DWP-01 - TECHNICAL	0:00	4:30	2:30	2:00	0:00	0:00	0:00	0:00	9:00
N472 - TECHNICAL	1:30	0:00	0:00	0:00	0:00	0:00	0:00	0:00	1:30
WORK - GENERAL LANDOWNER CONTACT	1:00	0:45	1:00	1:30	0:45	0:00	0:00	0:00	5:00
WORK - OFFICE ADMINISTRATION	1:00	0:45	2:15	4:30	3:00	0:00	0:00	0:00	11:30
WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES	0:00	0:00	0:45	0:00	0:00	0:00	0:00	0:00	0:45
WORK - TRAINING	0:00	2:00	0:00	0:00	0:00	0:00	0:00	0:00	2:00
WORK - USDA TECHNICAL ASSISTANCE	0:30	0:00	0:00	1:00	0:45	0:00	0:00	0:00	2:15
Total	4:00	9:00	9:00	9:00	9:00	0:00	0:00	0:00	40:00

HUBBARD, KORY D

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

Time Period Ending: 04/13/2015 11:30:00 AM

Status: Pending Board Approval

Week 2	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	
Line Item	6	7	8	9	10	11	12	13	Total
Start Time		07:00 AM	06:00 AM	07:00 AM	07:00 AM			07:00 AM	
Stop Time		04:30 PM	04:30 PM	09:00 PM	12:00 PM			12:00 PM	
DSP 3.2 - TECHNICAL	0:00	1:30	0:00	0:30	0:00	0:00	0:00	0:00	2:00
DSP 3.1 - TECHNICAL	0:00	2:00	0:00	2:00	2:00	0:00	0:00	1:30	7:30
WORK - COST-SHARE ADMINISTRATION	0:00	0:00	0:00	0:00	1:00	0:00	0:00	0:00	1:00
WORK - EQUIPMENT RENTAL	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:30	0:30
WORK - GENERAL LANDOWNER CONTACT	0:00	0:30	0:00	0:00	0:30	0:00	0:00	1:00	2:00
WORK - OFFICE ADMINISTRATION	0:00	1:45	0:00	2:00	1:30	0:00	0:00	2:00	7:15
WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES	0:00	0:45	10:30	9:00	0:00	0:00	0:00	0:00	20:15
WORK - TRAINING	0:00	2:00	0:00	0:00	0:00	0:00	0:00	0:00	2:00
WORK - USDA TECHNICAL ASSISTANCE	0:00	0:30	0:00	0:00	0:00	0:00	0:00	0:00	0:30
Total	0:00	9:00	10:30	13:30	5:00	0:00	0:00	5:00	43:00

DSP 3.2 - TECHNICAL Kattelmann, Brune
DWC-01 - TECHNICAL Schlottach, Weber
DWP-01 - TECHNICAL Brinkman
DSP 3.1 - TECHNICAL Brune
WORK - COST-SHARE ADMINISTRATION Spot checks
WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES Envirothon, Annual meeting
WORK - TRAINING Rusle2

HUBBARD, KORY D

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

Time Period Ending: 04/13/2015 11:30:00 AM

Status: Pending Board Approval

Earned This Pay Period:

Annual Leave Accrued: 4:00

Compensation Time Accrued: 4:30

Sick Leave Accrued: 4:00

Hours Exceeding Work Schedule: 0:00

Note: Leave balances are as of the last approved timesheet

Annual Leave Balance: 97:15

Compensation Time Balance: 0:08

Sick Leave Balance: 107:30

Military Leave Balance: 0:00

Pay Rate: \$14.15

Employee Signature:

Kory Hubbard

Date:

4-14-15

Board Member Signature:

Matthew Zets

Date:

4-21-15

Fund Status (2015)

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

CC PILOT COVER CROP						
Resource Concern	Total Allocation	Obligated	Unobligated	Contract Payments	Remaining Payments	Pending
PILOT COVER CROP 2015	\$4,800.00	\$0.00	\$4,800.00	\$0.00	\$4,800.00	\$0.00
Project Sub Total	\$4,800.00	\$0.00	\$4,800.00	\$0.00	\$4,800.00	\$0.00
GM GRAZING MANAGEMENT						
Resource Concern	Total Allocation	Obligated	Unobligated	Contract Payments	Remaining Payments	Pending
GRAZING MANAGEMENT 2015	\$81,722.00	\$69,632.02	\$12,089.98	\$20,796.72	\$60,925.28	\$0.00
Project Sub Total	\$81,722.00	\$69,632.02	\$12,089.98	\$20,796.72	\$60,925.28	\$0.00
SA SENSITIVE AREAS						
Resource Concern	Total Allocation	Obligated	Unobligated	Contract Payments	Remaining Payments	Pending
SENSITIVE AREAS 2015	\$36,500.00	\$15,954.57	\$20,545.43	\$13,718.00	\$22,782.00	\$5,000.00
Project Sub Total	\$36,500.00	\$15,954.57	\$20,545.43	\$13,718.00	\$22,782.00	\$5,000.00
SGE SHEET AND RILL / GULLY EROSION						
Resource Concern	Total Allocation	Obligated	Unobligated	Contract Payments	Remaining Payments	Pending
SHEET AND RILL / GULLY E 2015	\$42,277.00	\$20,019.70	\$22,257.30	\$3,062.57	\$39,214.43	\$0.00
Project Sub Total	\$42,277.00	\$20,019.70	\$22,257.30	\$3,062.57	\$39,214.43	\$0.00
WE WOODLAND EROSION						
Resource Concern	Total Allocation	Obligated	Unobligated	Contract Payments	Remaining Payments	Pending
WOODLAND EROSION 2015	\$38,150.00	\$23,788.69	\$14,361.31	\$15,679.14	\$22,470.86	\$0.00
Project Sub Total	\$38,150.00	\$23,788.69	\$14,361.31	\$15,679.14	\$22,470.86	\$0.00
Grand Totals	203,449.00	\$129,394.98	\$74,054.02	\$53,256.43	\$150,192.57	\$5,000.00

6676



Private Land Services Division Conservation Equipment Program (CEP)

Program Guidelines Revised October 2014

Purpose

The purpose of the Conservation Equipment Program (CEP) is to help local conservation partners fulfill the equipment needs of landowners whose objectives are to improve forest, fish, and wildlife habitat on their property.

Program

The CEP provides funding through a criterion based system to partnering organizations for the purchase of equipment to help landowners implement fish, forest, and wildlife habitat improvement practices on private land. Funding amounts are specified as funding options and are delivered through a Cooperative Agreement (CA). A maximum of \$20,000 is allowed for any request. At the end of the agreement period, the equipment becomes the property solely under the control of the partner organization if all conditions of the agreement are met.

Eligibility

Applicants for CEP funds must be not-for-profit organizations incorporated under Missouri law with a primary mission of natural resource conservation. Each successful applicant organization will be required to enter into a cooperative agreement with the Department in order to receive funding to purchase equipment approved through the grant process.

Application Period

Applications for CEP funds will be accepted from November 1, 2014, through November 30, 2014. All applications must be submitted electronically at:
<https://www.surveymonkey.com/s/VL7LC22>

Successful applicants will be notified of funding awards prior to February 1, 2015 and a CA must be fully executed by March 15, 2015.

No equipment may be purchased prior without a fully executed agreement in place.

Agreement Length & Monitoring

Each CA will be five (5) years in length. An annual report will be required for the duration of the CA and shall demonstrate equipment use and service received. Details to demonstrate usage should include but are not limited to: landowner names, date of use, county where used, practice units completed (acres, feet, number of plants, etc.) and rental rates charged. The service log should identify dates of maintenance and/or repairs with associated costs since the agreement was executed or the previous report was submitted. The report shall be submitted to the appropriate Department Regional Private Land Services Supervisor by January 1 of each year.

Funding Options

There are two options available for each of the following three categories when requesting assistance from the Department through this program:

- Funding Requested
 - Less than \$10,000
 - \$10,000 to \$20,000
- Reimbursement Percentage
 - 75% reimbursement to the Department
 - 50% reimbursement to the Department
- Payback Schedule
 - Annual installments each year of the agreement
 - Other payment schedule with total payment due by the end of the agreement period

Each choice is available in the online application and selections (one per category) are part of the criteria to determine overall ranking.

Eligible Equipment

Any equipment that is used for the installation or partial installation of conservation practices that create, restore, or enhance fish, forest, or wildlife habitat. The applicant must demonstrate that the particular requested equipment item addresses a local need that limits landowners' ability to perform planned conservation work (i.e., specialized equipment that is not readily available locally). Examples of eligible equipment include: native warm season grass drills and seeders; ATV and tractor implements for spraying herbicide, seeding, planting, and ground disturbance; prescribed fire equipment; etc.

Financial terms of Agreements

As described in the CA, the partnering organization must meet all requirements and/or reimburse the Department the amount designated over the five (5) years of the CA. Partnering organizations may elect to reimburse the Department before the end of the agreement period, but obligations, like reporting, must be met over the entire length of the agreement.

Agreement Default/Termination Conditions

Either party may terminate the CA in whole or in part when it is determined, after a joint meeting of the parties, that there has been failure to comply with the conditions of the CA. In the event of termination, the partnering organization will refund to the Department a prorated portion of the Department contribution toward the initial purchase price of the equipment. The equipment must be provided only to landowners implementing conservation practices beneficial to fish, forest, and wildlife resources.

Fee Guidelines

Partnering organizations may charge a reasonable rental fee for use of the equipment.

21st ANNUAL WOMEN IN AGRICULTURE CONFERENCE
SEPTEMBER 21-23, 2015

23 West Main St. Kingston, Mo. 64650 816-586-2061 Ext.3
Tax ID 43-1110401 Mo Tax 12601403

Co-Sponsors—SWCD staff from Caldwell County, Grundy County, Putnam County & Ray County;
NRCS Staff from Caldwell County, Clinton County, DeKalb County; & Ray County,
Lady Landowners from Clay County and Daviess County,
Corporate Sponsorship: Pro Ag Management, Inc.

DONATION REQUEST LETTER

Dear Supervisors:

The NW Missouri Soil and Water Conservation Districts; Lady Landowners; Natural Resources Conservation Service and Pro Ag Corporate Management are in the process of planning the 21st Annual State Women in Ag Conference to be held at the The Elm's Hotel and Spa in Excelsior Springs, Missouri, September 21-23, 2015.

The Committee is requesting your support with a donation of \$100.00 or more to assist with the conference expenses. Please make your checks payable to "Women in AG" and send to the address shown below.

Also the Committee is requesting your assistance with the nomination of a well deserving Lady Landowner in your area. This award will be presented at the Conference and is meant for your Lady Landowner that is progressive on and/or off the farm and has not had all the recognition she deserves. Please submit your nominee by August 1, 2015 to Resource Conservationist Dean Stransky, Clinton County Field Office, 1800 W. State Route 116, Plattsburg, Mo. 64477-9590. (Nomination form attached)

We appreciate your support of this event which continues to grow in attendance and each year the host committees are happy to show off their part of the State's agricultural diversity. Thank you for your consideration and assistance in making the 2015 Women in Agriculture Conference a success.

On behalf of the entire 2015 WIA Committee we THANK YOU VERY MUCH.

Sincerely,



Wendy Bowen, Treasurer
Missouri State Women in Agriculture.
23 West Main St.
Kingston, Mo. 64650
816-586-2061 Ext. 3

**21st Annual Missouri State
Women in Agriculture Conference**

September 21-23, 2015

**Missouri State Outstanding Woman in Agriculture
Award Nomination**

The Northwest Missouri Women in Agriculture Committee is asking for your nominations for the 2015 Missouri Outstanding Woman in Agriculture Award. We will be recognizing the Outstanding Woman in Agriculture with an introduction to everyone and gift presentation at the Conference banquet on Monday evening, September 21, 2015.

Nominated By:

County:

Phone Number:

Please complete the following questions and let us know why your nominee should be awarded the Missouri State Outstanding Woman in Agriculture Award for this year.

Name, address, and phone number of your nominee.

Number of years farming & diversity in farm operation.

Number of acres owned and/or operated.

Degree of involvement in the day-to-day operations of the farm.

Use of conservation practices.

Community involvement; i.e. civic events/local city/county event/committees, etc.

Other activities and accomplishments; i.e. Brownies/GirlScouts/Sunday School--Leaders/Teacher, etc.

Nominations may be mailed to: Resource Conservationist Dean Stransky, Clinton County Field Office, 1800 W. State Route 116, Plattsburg, Mo. 64477-9590 or emailed to dean.stransky@mo.usda.gov. Nominations must be postmarked no later than August 1, 2015.

Mayfield, Diana

From: Lemons, Peggy
Sent: Thursday, March 19, 2015 12:32 PM
To: DNR.Soil and Water Conservation Districts staff
Subject: 2015 National Envirothon Donations

As the end of the fiscal year is getting near, most districts are looking at the funds available in each of the funding codes to balance out the expenses for the remainder of the fiscal year. If you should have funds in either the 04 (Administrative) or 19 (Info/Ed) categories please keep in mind that donations to the 2015 National Envirothon are eligible from both of those funds, as are donations to Regional Envirothon programs, grassland evaluations programs and women in ag.

2015 National Envirothon donations can be sent to Audrey Rayl at the Lewis County SWCD office, 502 S. Washington, Monticello, MO 63457.

There are 54 states and provinces that have committed to bringing a team to compete this summer at the national competition in Springfield. Our budget is still a little short of covering expenses and we are actively seeking funds. If you have any questions or need additional information, please contact me at the information below.

Peggy Lemons
573-893-5188 ext. 3
peggy.lemons@swcd.mo.gov

2015 NCF-Envirothon **Draft** Agenda

Sunday	1:00 – 5:00 pm	Airport Shuttle
July 26	1:00 – 7:00 pm	Registration
Monday --	9:00 – 4:00 pm	Airport Shuttle
July 27	10:00 – 5:00 pm	Registration
	5:00 -- 6:30 pm	Dinner
	6:45 -- 7:30 pm	Flag Training
	7:30 -- 9:30 pm	Trading
	8:00 -- 9:30 pm	Advisor Session
Tuesday --	6:30 -- 8:00 am	Breakfast
July 28	7:30 -- 7:45 am	Daily Briefing
	8:30 -- 9:30 am	Opening Session
	9:45 -- 10:00 am	Load Buses
	10:00 -- 5:00 pm	Training
	5:30 -- 7:00 pm	Dinner
	8:00 -- 9:30 pm	Study Session (Mandatory)
Wednesday --	6:30 -- 8:00 am	Breakfast
July 29	7:30 -- 7:45 am	Daily Briefing
	8:00 -- 8:15 am	Load Buses
	8:15 -- 5:00 pm	Testing
	9:00 -- 4:00 pm	NFEC Meeting
	2:30 -- 5:30 pm	Advisors tour Japanese Stroll Garden & Testing Sites
	5:30 -- 7:00 pm	Dinner
	7:00 -- 10:00 pm	Dance (Mandatory)
Thursday --	6:30 -- 8:00 am	Breakfast
July 30	7:30 -- 7:45 am	Daily Briefing
	8:30 -- 8:45 am	Load Buses
	8:45 -- 5:00 pm	Fun Day to Silver Dollar City (Mandatory)
	6:00 -- 8:00 pm	Dinner
	6:00 -- 8:00 pm	Linen Exchange
Friday --	6:30 -- 8:00 am	Breakfast
July 31	7:30 -- 7:45 am	Daily Briefing
	8:30 -- 9:45 am	Oral Presentation Training
	9:45 -- 10:00 am	Assign Team Buddies
	10:00 -- 5:00 pm	Sequestration (Oral Prep)
	11:30 -- 12:30 pm	Lunch (NCF-EC and Guests)
	12:30 -- 1:30 pm	Lunch (Students)
	5:30 -- 7:00 pm	Dinner
	8:00 -- 10:00 pm	Rec Room on Campus

Saturday -- August 1	6:30 -- 8:00 am	Breakfast
	7:30 -- 7:45 am	All Teams check in
	7:45 am	Announcement of First Round of Presenters
	8:25 -- 11:40 am	Oral Presentations
	12:00 -- 1:30 pm	Lunch
	1:45 pm	(Announcement of Top 4 Scores)
	1:50 -- 2:15 pm	Speaker
	2:20 -- 4:50 pm	Top 4 Presentations
6:00 -- 9:00 pm	Banquet and Awards	

Sunday -- August 2	6:30 -- 10:00 am	Breakfast and Check-out
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2015 NCF Envirothon
Volunteer Registration & Release Form
 EMERGENCY NUMBER AT MSU: (417) 836-5196

Name _____ Gender: M F

T-Shirt Size M L XL XXL XXXL Email: _____

District/Agency _____

Complete Home or Work Address _____

Billing Address (SEE INFORMATION ON NEXT PAGE) _____

PLEASE INCLUDE (AREA CODE) BELOW

Office Phone:() Cell Phone:() Summer Travel Phone:()

Please list any special needs (dietary, accessibility, etc.)

Name of Insured: _____ Insurance Company: _____

Please provide copy of insurance card (front & back). **Insurance Coverage Is Mandatory**

Please completely describe any health concerns which may recur or be a factor in medical treatment:
 (Allergy, medication, food, etc.)

Medical Condition: (diabetes, asthma, physical disability, etc) _____

If currently taking medication, please provide the following information:

Name of Medicine: _____

Primary Care Physician/Phone Number: _____

Suitemates Desired: _____ (Rooms are suite style with 2-person bedrooms and 3 bedrooms sharing a suite with 1 bath. Price is per bed and sharing the suite with 2 other adults of the same gender. All buildings on campus are non-smoking.)

Please complete for the days you will be helping at the 2015 NCF Envirothon: *Full Day of Meals is \$18.00--Individual Prices Below*

Date	Room \$32/day/shared		Meals (Please Circle) Breakfast \$6.25/Lunch \$7.60/Dinner \$8.05			
Sunday, July 26, 2015	Yes	No	Breakfast	Lunch	Dinner	All Day
Monday, July 27, 2015	Yes	No	Breakfast	Lunch	Dinner	All Day
Tuesday, July 28, 2015	Yes	No	Breakfast	Lunch	Dinner	All Day
Wednesday, July 29, 2015	Yes	No	Breakfast	Lunch	Dinner	All Day
Thursday, July 30, 2015	Yes	No	Breakfast	Lunch	Dinner	All Day
Friday, July 31, 2015	Yes	No	Breakfast	Lunch	Dinner	All Day
Saturday, August 1, 2015	Yes	No	Breakfast	Lunch	(Banquet – See next page)	
Sunday, August 2, 2015	Yes	No	Breakfast	Lunch	Dinner	All Day

LIABILITY RELEASE: I certify that the information described above is accurate and complete to the best of my knowledge. I understand each individual is responsible for his/her own insurance coverage during this trip. I hereby release, hold harmless and indemnify the NCF Envirothon and all their officers, agents, employees and volunteers from any legal liability, claims, damages and costs for any injury caused by or resulting from participation in the NCF Envirothon.

I hereby grant the right to photograph me and use the photo and/or other digital reproduction or other reproduction of my physical likeness for publication purposes, whether electronic, print, digital or electronic publishing via the Internet to the NCF Envirothon and to its employees, agents, assigns, and sponsors.

Signature of participant: _____ Date: _____

The Envirothon Program is offered on a nondiscriminatory basis without regard to race, color, national origin, religion, sex, age, marital status, or physical challenges.

For those coming early to help, please complete the following for meals and sleeping room:

Date	Room \$32/day/shared		Meals (Please Circle) Breakfast \$6.25/Lunch \$7.60/Dinner \$8.05			
Wednesday, July 22, 2015	Yes	No				
Thursday, July 23, 2015	Yes	No	Breakfast		Dinner	
Friday, July 24, 2015	Yes	No	Breakfast	Lunch	Dinner	All Day
Saturday, July 25, 2015	Yes	No	Breakfast	Lunch	Dinner	All Day

Please complete information below for Room and Meals:

- ☐ I wish to pre-register and pay now @ \$50 per day X # of days _____ = \$ _____ .00
(Deadline for pre-registration rate MUST be post-marked by June 5, 2015)
- ☐ I wish to attend the Awards Banquet on Saturday _____ = \$ _____ 30.00
- ☐ I wish to be billed later at the address indicated on the first page @ \$60 per day X # of days _____ = \$ _____ .00

Please complete information below for Meals only:

- ☐ I wish to pay now for the meals marked. My check is enclosed _____ = \$ _____ .00
- ☐ I wish to be billed later at the address indicated on the first page. _____

TOTAL INCLUDED: _____ = \$ _____ .00

Please make checks payable to the 2015 Missouri Envirothon.

Deadline to return the Registration Form is **on or before June 5, 2015**. **(Deadline for pre-registration reduced rate MUST be post-marked by June 5, 2015)**

We cannot guarantee T-Shirts for those that register after June 5th.

Please return to:

Audrey Rayl
 2015 Envirothon Volunteers
 502 S. Washington
 Monticello, MO 63457
 Phone Number: 573-767-5276 Ext. 3
 Email: audrey.rayl@swcd.mo.gov

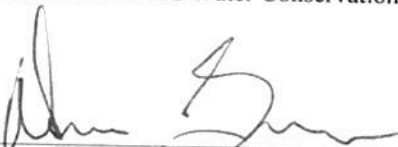
**REPORT AND CERTIFICATION OF ELECTION OF SUPERVISORS
SOIL AND WATER CONSERVATION DISTRICT OF GASCONADE COUNTY, MISSOURI**

DATE: April 9, 2015

	Name of Candidate	Complete Address	Votes Received
Area I – Richland & Boulware	Mike Haeffner	1320 Hwy 100 Morrison, MO 65061 573-294-0016	28
	Chelten Hasty	2393 Hwy F Hermann, MO 65041 573-690-8527	11
Area III – Third Creek, Clay, & Bourbois	Debra Nowack	1515 Mint Springs Road Owensville, MO 65066 573-6463477	33
	Glen Boettcher	1665 Lake Shore Drive Owensville, MO 65066 314-800-8761	8
TOTAL VOTES RECEIVED			80

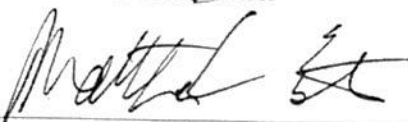
CERTIFICATION: According to the Tally Sheets certified by Brenda Kurrelmeyer, Kate Gerlemann and Cathy Shoemaker who served as judges of the above election, the foregoing is a full, correct, and true account of the votes received in the Election of Supervisors for the Soil and Water Conservation District of Gasconade County, Missouri, held on April 9, 2015.

Date: May 5, 2015



Area II Supervisor

Date: May 5, 2015

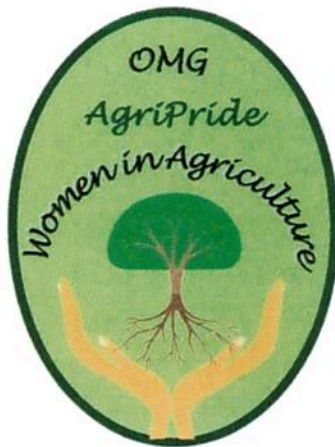


Area IV Supervisor

Date: May 5, 2015



Secretary, Board of Supervisors



Dear Friends of Agriculture:

On August 27, 2015, the Osage, Maries, and Gasconade (OMG) Counties are coming together to host their 2nd Annual OMG AgriPride Women in Ag Conference. The conference will be held at the White Mule Winery beginning at 4:00 p.m.

Our mission is to promote pride and interest in agriculture. Our goal is to provide information and sources of support, in a fun and social setting, which will enrich the personal and professional lives of women involved in the many facets of agriculture.

The planning committee consists of agency staff from the Soil & Water Conservation Districts, Natural Resources Conservation Service, Farm Service Agency, University of Missouri Extension and local landowners and they are enthusiastic about this year's event. They have designated this year's theme as *Repurpose Your Purpose*. Participants will travel to Gasconade County to learn about the latest agriculture practices/products and to network with others in attendance. We will be hosting local agricultural vendors who are making a difference with their unique agricultural commodities. The event will include a Container Garden workshop with Speaker Steve Yates from Ralls County. He will be conducting two back-to-back workshops so that the ladies will be able to alternate between the workshop and vendors. Our main speaker, Carey Portell – a local young woman, will be presenting her philosophy – “Stronger Than Yesterday.” Carey was injured by a drunk driver and she has strived to overcome the physical and mental challenges associated with this accident. She is a farmer, wife, and mother.

Our first event last year saw over 200 attendees and was extremely well received. We had attendees from several counties outside of our sponsorship area in attendance as well.

We are asking for your financial support so that we can provide the conference with the resources needed to bring women in our agricultural community together. We have established sponsorship levels which will be listed in the official program for the evening as well as in the follow up news articles. Our sponsorship levels are: Gold (\$500 +), Silver (\$100 - \$499) and Bronze (\$1.00 - \$99). In order to list your name within our publications, we are asking for monetary donations no later than July 15, 2015.

We look forward to showcasing our local agricultural community and are confident that attendees will enjoy what we have to offer. Thank you for your consideration and assistance in making this year's conference a success! If you have any questions, please give me a call.

Sincerely,

OMG AgriPride WIA

OMG-AgriPride Women in Agriculture
Gasconade County SWCD
Attn: Diana Mayfield
314 S. Olive Street
Owensville, MO 65066
573-437-3478 x 3

PLEASE MAKE CHECKS PAYABLE TO **MARIES COUNTY SWCD**



Jeremiah W. (Jay) Nixon, Governor

Sara Parker Pauley, Director

DEPARTMENT OF NATURAL RESOURCES

dnr.mo.gov

MEMORANDUM

2015-013

DATE: April 16, 2015

TO: All Soil and Water Conservation Districts

FROM: *Colleen Meredith* Colleen Meredith, Director
Soil and Water Conservation Program

SUBJECT: **Component Cost Data Entry into NRCS Actual Cost Database**

The Natural Resources Conservation Service (NRCS) will compile data from the Actual Cost Database on June 1, 2015, for analysis and development of the State Component Average Cost List to be used for Fiscal Year 2016 and 2017 (advance allocation) contracts. Please be sure to enter Soil and Water Conservation Program cost data into the NRCS Actual Cost Database prior to June 1, 2015. Districts will need to coordinate with NRCS staff in their local offices to use a workstation to access the Actual Cost Database at the following link:

http://fsaintranet.sc.egov.usda.gov/states/mo/moi/Web_Aps/nrcs/actual_cost/mainmenu.asp

Please email Lauren Cartwright (lauren.cartwright@mo.usda.gov) with questions or issues that may arise regarding entry of component cost data into the NRCS Actual Cost Database.

As in past years, component cost data can be entered into the Actual Cost Database by NRCS, Farm Service Agency (FSA), and Soil and Water Conservation District staff at any time during the year. Data entered helps establish state average costs used in state and federal cost-share. It is important that districts enter accurate cost data, because this influences the amount of state cost-share payment.

It is recommended that districts enter a minimum of three entries from actual receipts for each component used in state cost-share contracts. If a component was used fewer than three times, staff should enter all receipt data available for that component. For example, districts can run the Component Utilization report in MoSWIMS to determine which contracts used PVC 1½ inch pipe (component number 155). The report would identify the contracts that included that component in order to assist the district in locating invoices.



Recycled Paper

MEMO TO—All Soil and Water Conservation Districts
Page 2

For districts that have issues entering invoice information into the Actual Cost Database, the program has provided a spreadsheet on the soil and water conservation district intranet site to provide a secondary option for entering the data. This Excel spreadsheet must be electronically submitted by close of business Thursday, May 7, 2015, to Alan Freeman (alan.freeman@dnr.mo.gov) for incorporation into the NRCS database. If you have any questions regarding this memo, please contact your district coordinator. Thank you.

CM:cwd



Jeremiah W. (Jay) Nixon, Governor

Sara Parker Pauley, Director

DEPARTMENT OF NATURAL RESOURCES


dnr.mo.gov

MEMORANDUM

2015-014

DATE: April 28, 2015

TO: All Soil and Water Conservation Districts

FROM:  Colette Weckenborg, Fiscal and Administrative Manager
Soil and Water Conservation Program

SUBJECT: Non-State Owned Information Technology Equipment

The state is continually assessing and strengthening the integrity of the state network to prevent unauthorized access as well as to protect state assets. Information Technology (IT) equipment not directly provided by the Office of Administration –Information Technology Services Division (ITSD) on behalf of the Missouri Department of Natural Resources is not allowed on the state network. No equipment purchased or leased will be allowed access to the state network. It has been communicated in the past that purchase of such equipment is not eligible from state funds and effective July 1, 2015, no expenses (including lease costs, maintenance or supplies) associated with non-state owned IT equipment will be allowed from state granted funds (admin or info/ed). We would encourage districts to consider not renewing any lease agreements for this type of equipment but if the lease is continued it must not be connected to the state network and any expenses associated must be paid from local funds.

If you have any questions, please contact your district coordinator. Thank you.

CW:djs



Recycled Paper

District Manager Report
Diana Mayfield
April 2015

Mike, Kory, and I attended the Regional Envirothon on April 8th. I attended a wrap up session on April 15th.

Kory and I presented the "Hamburger" to the Pre-schoolers on April 17th at St. Peter's pre-school and Immanual Lutheran School. We traced all the parts of the hamburger (and box) back to soil and then we helped them make soil babies. There were 27 students in all.

I assisted NRCS with uploading their EQIP applications into their Data Management System (DMS). This is very similar to our MoSWIMS system.

Thanks to the board for allowing me the time off needed to address personal issues on a moment's notice. Hopefully soon, my life will be back on a somewhat normal keel. Thanks to everyone for the support and bearing with me during these trying (emotional) times.

Thanks to Kory and Braden for stepping up and covering the office during my absences.

April 2015 Activity Report

Portell – DSL-1

Wyman – Erosion/wet area problem

Weber – DWC-1

Rapp – DWC-1

Diana and I attend the Regional Envirothon in Jeff city. I went on a Technical visit with Seth(MDC). Diana and I gave presentations at the preschool in town and in Rosebud. Patty Chapman and I checked 7 practice reviews in our county.

Thank you

A handwritten signature in blue ink, appearing to read "Kory Hubbard".

Kory Hubbard

Gasconade County Technician



Natural Resources Conservation Service
1315 E Main
Linn, Missouri 65051

April 2015 NRCS Board Report

The Maries County Board meeting was attended by Megan Rudroff in my absence. I attended the Osage County monthly board meeting. The Gasconade County Annual Meeting was attended by Mark Brandt, Braden Schmitz, Amy Neier and myself. The Cole County Annual Meeting was attended by Mark Brandt, Ed Gillmore, DJ Schroeder and myself. Short board meetings were held after the Cole and Gasconade Annual Meetings.

Mark Brandt and Paul Duffner attended Earth Day at the Capital. They gave presentations to elementary students on soil health and demonstrated the slake test and enviroscape.

Amy Neier and Mark Brandt helped with the Vienna Safety Day.

Karen Brinkman was down in preparation of the farm tour stops that will be held May 6th with the Deputy Director of MDA.

NRCS staff has been finalizing contracts and gathering signatures on the 32 approved EQIP contracts.

I attended one day of the Rolla Grazing School to give a presentation.

DJ Schroeder and Jim Frank gave a presentation to the Russellville 5th graders on soil erosion.

DJ Schroeder helped with the Central Missouri Envirothon.

Melinda L. Barch
District Conservationist



REGULAR OPEN MEETING GASCONADE COUNTY SWCD

Posted April 29, 2015, 3:00 p.m.

AGENDA

USDA Service Center, 314 S. Olive Street, Owensville, MO

Tuesday, May 5, 2015, 6:30 pm

- ☐ Open Meeting –Chairman
- ☐ Review Minutes of the April Board Meeting – Secretary
- ☐ April Financial Review
 - Treasurer's Report
 - Time Sheets

Unfinished Business

- ☐ MDC Drill Grant Request
- ☐ State WIA Donation
 - Lady Landowner Nomination
- ☐ National Envirothon
 - Agenda and Costs for staff (July 28 & 29)
 - Donation Request

New Business

- ☐ Cost-Share –
 - Fund Status
 - Approve Conservation Plans, Cost-share Contracts, Change Orders, and Payments

Name	Cons Plan	Cost-Share Practice	Contract, Change Order or Payment	Application Number
Dennis & Bernadine Brune ¹	C/S	DSP-3.1	Contract	062-15-0032
Dale & Amy Aubuchon	C/S	C650	Contract	062-15-0033
Timothy Burton	HEL			
Dorothy Ellis RIVT	HEL			
Janice Spurgeon	EQIP (2)			
Jerry Spurgeon	EQIP			
Jon Hesemann	EQIP			
Lee H. Kreter	EQIP			
Lois J Wyman Rev Trust	EQIP			
James R Krueger	EQIP			
Robert L Scheel	EQIP			
Jerry Lairmore	EQIP			

¹ Approved by Debra Nowack, 04/14/2015

- ☐ Annual Plan of Action
 - Election of Supervisors Verification
 - Re-Organization of Board
- ☐ OMG-WIA Donation Request
- ☐ Cultipacker – Mark Lenauer
- ☐ Additional New Business
 - Strap for Rotowiper
 - Tech II testing/Nutrient Mgmt Testing
- ☐ DNR Memorandums and Letters
 - Memorandum 2015-013, Component Cost Data Entry into NRCS Actual Cost Database
 - Memorandum 2015-014, Non-State Owned Information Technology Equipment
- ☐ Mail
- ☐ NRCS and District Reports
- ☐ Calendar of Events –
 - May 25, 2015, Memorial Day Holiday – Office Closed
- ☐ Adjourn. Next meeting scheduled for Tuesday, **June 2, 2015, 6:30 p.m.**

Soil & Water Conservation District Boards may go into closed session at this meeting if such action is approved by a majority vote of the board members who constitute a quorum to discuss legal, confidential, or privileged matters under § 610.021(1), RSMo 2000; personnel actions under §610.021(3); personnel records or applications under §610.021(13), records under § 610.021(14), or audit issues under § 610.021(17), which are otherwise protected from disclosure by law.